

TUESDAY, SEPTEMBER 22, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 22, 2026, with the following members present: Mr. Jay H. Wippel, and Mr. Harold Henson. Marc Rogols, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from September 15, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 22, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$210,742.66 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 22, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$480,256.46 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$2,858.00 – 1001.170.30.510200 – Treas Salary – Treasurer
TO
1001.170.30.520105 – Treas Elect OPERS – Treasurer**

**\$2,000.00 – 1001.200.31.540100 – Contract Services – Treasurer
TO
1001.20.31.520500 – Clerk BWC - Treasurer**

**\$2,000.00 – 2230.201.31.520300 – Title Insurance – Clerk of Courts
TO
2230.201.31.520300– Title BWC – Clerk of Courts**

**\$5,000.00 – 2960.210.31.590100 – Ohio Court Tech. Grant Other Exp – Common Pleas Court
TO
2960.210.31.590101 – Ohio Court Tech Grant EZ Justice – Common Pleas Court**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$1,790.24 – 1001.250.31.520500 – JC BWC – Juvenile Court

\$1,988.98 – 1001.401.32.520500 – S-Administration BWC – Sheriff

\$7,018.52 – 1001.401.32.520500 – S-Road Patrol BWC – Sheriff

\$9,327.13 – 1001.404.32.520500 – S-Corrections BWC – Sheriff

\$1,628.02 – 1001.405.32.520500 – S-Court Services BWC – Sheriff

\$2,917.08 – 1001.406.32.520500 – S-Communications BWC – Sheriff

\$1,902.71 – 1001.407.32.520500 – S-Investigations BWC – Sheriff

\$267.46 – 1112.410.32.520500 – S-Westfall BWC – Sheriff

\$445.83 – 1112.411.32.520500 – S-Teays Valley BWC – Sheriff

\$193.54 – 1112.412.32.520500 – S-Logan Elm BWC – Sheriff

\$246.92 – 1112.413.32.520500 – S-Circleville BWC – Sheriff

\$17.66 – 2099.400.32.520500 – S-CCW BWC – Sheriff

\$100,000.00 – 2032.170.30.540100 - Treas DRETAC Contract SVC – Treasurer

\$500.00 – 2032.170.30.540300 – Treas DRETAC Travel Exp – Treasurer

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: October 13th Agenda
 - Anduril Site Replat
- Outstanding Plats:
 - Duvall Road Right-of-Way Dedication West
 - Duvall Road Right-of-Way Dedication East
- Lot Splits:
 - 3 Approved lot splits in the last week, 11 open applications.
- CDBG
 - Brecks Paving Pay App – Williamsport & Darbyville
- Agricultural CRA Phone Conference
- Prevailing Wage Coordinator

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Working on the BOE public information request
- Veeam Quote for 365 and Entra backup with RMA to be processed
- Spectrum Quote
- Cisco Core switch Downgrade completed, scheduling to integrate in network
- Working an issue with Veeam backup – Proxy failure
- Getting DUO server configured and expect to test remote connectivity soon and replace current firewalls with new firewalls.
- Mark block of hours expired
- Researching process to upgrade VM Environment from current version to VCF 9.1 Minimal Deployment. October 2027 deadline.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - Approval to submit the FY26 EMPG Grant application and sign the submission
- This Week
 - Behavioral Health Emergency Response Training – 9/21 & 9/22
 - CERT Training – 9/21
 - Pickaway County Healthcare Coalition – 9/24
 - Pumpkin Show Safety Forces – 9/25
- Next Week
 - CERT Training – 9/21
 - Damage Assessments from Weekend Storm – 9/22
 - Pickaway County Healthcare Coalition – 9/24
 - Pumpkin Show Safety Forces – 9/25
- Programs

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- EMA Operations
 - 9/20/2026 Flood Event Update
 - FEMA / OEMA Public Assistance Damage Assessment Meeting – Storms August 10-23 – Update
 - EMPG FY2026 Grant Agreement
 - FCC & FEMA Nationwide Test of Emergency Alert System – November 17th
- 911 Coordinator
 - 9/20/2026 Flood Event Update
 - FEMA / OEMA Public Assistance Damage Assessment Meeting – Storms August 10-23 – Update
 - EMPG FY2026 Grant Agreement
 - FCC & FEMA Nationwide Test of Emergency Alert System – November 17th
- LEPC
 - Required compliance report submitted to Ohio SERC and accepted
- 800 MHz / Radio Programming
 - Loss of toning ability at City and County

In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

Mr. Grant reported that they are currently housing 9 dogs. There was 1 visitor to the shelter last week and 2 volunteers. Mr. Grant reported that Three Pits and a Lady Event was successful. He has a meeting set up with the Veteran Service Commission for Partnership for Pets for Patriots. Working on Partnerships with the Library and Job and Family Services.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were no (0) BWC claims (2026 = 11) and No (0) unemployment claims filed for the week (2026 = 2).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - No (0) new hire packet had been handed out this week, and a total of 60 in 2026.
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted – Three applicants
 - Engineer - Highway Maintenance Worker II - Posted
 - Prosecutor - Assistant Prosecutor - Juvenile Division – Re-posted
 - JFS – Posted Referral Specialist 2
 - EMA - Communication Technician – 2 interviews last week
 - EMA - Planning & Outreach Coordinator – 5 interviews set for next week
 - Dog Shelter – Kennel Attendant - Posted
- Health Insurance –
 - Working on setting up the Mamo bus and Flu Shot Clinic for employees.
- Miscellaneous –
 - Public Defender – Reimbursement rate letter
 - IT – Website ADA Compliance with Web Chick. Added Adrienne in the communications. Suggested to only have 2 years' worth of minutes on site due to having to be converted. Job posting would have a link to OMJ to keep secure. Our App stays on our site just as a PDF.
 - Perry County Commissioners Invite to Central District Commissioners & Engineers Quarterly Meeting Wednesday, 9/23 – Canceled
 - Pickaway Works – Manufacturing Hiring Event Thursday 10/1/26 1:00-4:00 p.m. at OMJ.

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In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Emergency repair with the sewer in the jail \$17,000 was the estimated cost for repair.
- Had a lot of flooding over weekend southeast part of the county. We assisted with evacuation.
- Saturday an inmate assaulted corrections officer.

In the Matter of
Executive Session:

At 10:00 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:03 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Executive Session:

At 10:04 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:10 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

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In the Matter of
Community Development Block Grant
PY24 Pickaway County Allocation and
Neighborhood Revitalization Grant Draw #15:

Tim McGinnis presented a drawdown for the Community Development Block Grant, PY24 Pickaway County Allocation and Neighborhood Revitalization Grant Draw #15 in the amount of \$122,119.93. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute draw #15 for the Community Development Block Grant, PY24 Pickaway County Allocation and Neighborhood Revitalization Grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Knollwood & Wintergreen Wastewater
Treatment Plant Consolidation Contract 1:
Knollwood Wastewater Treatment Plant & Wintergreen
Lift Station Date of Final Completion with Darby
Creek Excavating, Inc.:

Upon review of the Date of Final Completion September 9, 2026, with Darby Creek Excavating, Inc. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to authorize Commissioner Jay Wippel to execute the Date of Final Completion September 9, 2026, with Darby Creek Excavating, Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Water Pollution Control Loan Fund Applications for
Walnut Heights Wastewater Treatment Plant Replacement Project:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute the Water Pollution Control Loan Fund (WPCLF) applications for Walnut Heights Waste Water Treatment Plant Replacement Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Haven House's request to Use
Courthouse for Silent Victims March:

The Commissioners reviewed the request from Lisa Johnson, Haven House to utilize the courthouse steps for the purpose of gathering for the Silent Victims March on October 5, 2026.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the written request from Lisa Johnson, Haven House to utilize the courthouse steps for the purpose of gathering for the Silent Victims March on October 5, 2026, and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – September 2026:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of September 2026, at the total probable cost of \$46.40. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – October 2026:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of October 2026, at the total probable cost of \$1,858.20. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Ohio Children's Trust Fund
Child Abuse & Child Neglect
Central Ohio Regional Prevention Council:

The Commissioners discussed the Ohio Children's Trust Fund (OCTF) and reviewed an application from a potential applicant. Per the ORC §3109.172 (A) lists the types of individuals that are considered prevention specialists and council members appointed by boards of county commissioners are to serve two-year terms and may be appointed for two consecutive terms only.

Sarah Scott, Pickaway County Educational Service Center, has expressed her interest in being re-appointed to serve on the council. After discussing the matter, Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to re-appoint Ms. Scott on the Ohio Children's Trust Fund, Child Abuse and Neglect Regional Prevention Council. Second and Final term shall run November 10, 2026, to November 9, 2028.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of the

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**Yarnell Consulting Quote
for Pickaway County IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal received from Yarnell Consulting. For the purchase of block of support hours managed services. Total proposal in the amount of \$12,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of the
Spectrum Business Quote
for Pickaway County IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal received from Spectrum Business. For the purchase of 5 years of Dedicated Fiber Internet and Ethernet. Total proposal in the amount of \$1,212.00 a month.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of the
Veeam Quote for
Pickaway County IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal received from Veeam. For upgrade to VDC for 0365. Total proposal in the amount of \$7,277.50.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Allocation for September
2026 Sales Tax Collections:**

Treasurer, John Howley administered the sales tax allocation for September 2026 Sales Tax collections in the following manner:

**\$73,369.69 to 4001.100.13.412100 – Capital Fund
\$1,467,393.77 to 1001.100.13.412100 – General Fund**

**In the Matter of
Spencer Bennett, Scioto TWP Fire
CAD Update:**

Spencer Bennett provided the commissioners with an update. He thanked them for extending the ID Networks project. He reported that communication has been going well. Mr. Bennett reported that they liked what we saw on the 18th, and there were some things that needed to be corrected. Testing is planned to begin within the next couple of weeks. Discussed wanting to have some back feed for the new EMA Outreach Coordinator when hired such as, what we want and where we want, and what were the problems. Explain the

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process of how runs work. Primary goals are the run cards corrected and ready to go as well as cross staffing.

In the Matter of
Mid-Ohio Regional Planning Commission:

Attendees: William Murdock, Joseph Garrity, Eileen Leuby, Mid-Ohio Regional Planning Committee, Michelle Blanton, Mayor City of Circleville, and Hannah Wynne.

William Murdock opened the meeting with MORPC is a regional voice, trusted convener, and catalyst, bringing Central Ohio communities together to collaborate on best practices and plan for the future growth and sustainability of the region. They currently cover a 15-county region with 98 member communities and organizations. They have 160 + board members and over 40 committees. MORPC's focus is on mobility, sustainability, and local government in Central Ohio. Population growth is strong but manageable with seeing 3,147,011 by 2050. Pickaway County population trends with a net migration at +790. MORPC is offering Community Based Planning Assistance, such as Technical Assistance Program, a Planner Pool Program, and a Consultant Services Program. Mr. Murdock invited Pickaway County to join MORPC in 2027.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator:

following is a summary of the report provided by Mark Rogols, County Administrator:

- Health Insurance –
 - Matt Schoeppe (Wilson Partners) – CEBCO Comparison pending.
- Maintenance –
 - Probate Court- Renovation Continues
 - Jail Drain – Four-day repair and saw cut.
 - IT Room HVAC – Three-day repair (breakers and pump)
- Miscellaneous –
 - Continue revising Fairgrounds lease update and payments.
Meeting with Von pending rescheduling
 - Meetings:
Wednesday, 9/16/26, Meeting with Grant Davis - Parking Test set up at Service Center
Thursday, 9/7/26, Prevailing Wage Training with Tim McGinnis
Monday, 9/21/26 Ag CRA Virtual Teams Meeting
Thursday, 9/24/26, Dog Shelter Discussion with Jayme Fountain
Thursday, 9/24/26, Meeting with Roundtown Players, Project Meeting
Friday, 9/25/26, Pumpkin Show Safety Forces Meeting
 - Palmer Energy Report for 9/17/26

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending September 19, 2026.

A total of \$1,100.00 was reported collected as follows: \$100dog license late penalty, and \$1,000 private donations.

No (0) stray dogs were processed in; no (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}
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Attest: Brandy Stewart, Clerk